

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday August 28, 2024

Special Meeting

6:30 pm

Special Meeting

Pledge of Allegiance

Roll Call: Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Rauch

Communications A:

1. Memo from Administrator; Re: Establishment of List of Applicants to be considered for Appointment
2. Memo from Administrator; Re: Proposed Interview and Appointment process for Council Vacancy
3. Applicant Interviews and Selection

Unscheduled Persons in the Audience:

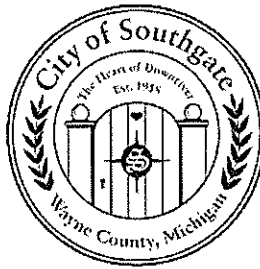
Adjournment:

Janice M. Ferencz, City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

City of Southgate

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator *DM*

Date: August 26, 2024

Re: Establishment of List of Applicants to be Considered for Appointment

Before the application deadline for the City Council vacancy, the Clerk's office received 16 applications. Those applications along with any attachments were shared with City Council on Friday, August 23.

One applicant has an outstanding late fee for a water bill. After consulting with the City Attorney, the Administration finds that applicant ineligible according to a strict interpretation of the application requirements. Below is the list of eligible applicants the Administration recommends for consideration.

Benjamin Patton	12744 Helen
Clifford Morris-Miller	13641 Wesley St
Henry Laurent	13637 Trenton Rd
Heather Pinage-Osmun	15042 Oxford Ct
Gbade Akinjide	15525 Meadow
Victoria Araj	14036 Flanders
Dale Batko	13254 Kimberly
Andrew Moul	18924 Superior
W. Kirk Hayhurst	12391 Bedford
Elizabeth Kerry	15446 Drake
Robert Lefief	16037 Poplar
Suzanne Straub	11900 Fordline
Adrienne Price	15192 Richmond
Veronica Giancecchi	15766 Poplar
Gary Martin	11250 Hawthorne

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Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator *DM*

Date: August 26, 2024

Re: Proposed Interview and Appointment Process for Council Vacancy

The Administration recommends using the same process that was previously approved by Council and used to fill the most recent vacancy. That processes is as follows:

- After a council resolution to establish the process, qualified applicants will be sequestered in the Caucus Room and will be called in, one at a time, to be interviewed. After an applicant is interviewed, the applicant may remain in the audience.
- The City Attorney will ask the previously established questions, and applicants will have no more than three minutes to respond to each question.
- After all applicants have been interviewed, councilmembers will provide their top three choices in writing to the City Clerk. Each choice will be given a point value: 1st – 3 points, 2nd – 2 points, 3rd – 1 point.
- The City Clerk will read aloud the responses of each councilmember and tabulate the results.
- If there is a clear winner, the Council will appoint that individual.
- If there is a tie, each councilmember may ask one additional question to the top placing applicants. Council will then revote in the same method previously used.

Once an applicant is named, the Administration recommends a background check to be completed to validate the applicant's application prior to taking the Oath of Office.